

PUNJAB URBAN PLANNING AND DEVELOPMENT AUTHORITY
CHANDIGARH
REGULATIONS

No. PUDA-Admn-I-EA-3/96-21021. In exercise of the powers conferred Section 182 of the Punjab Regional and Town Planning and Development Act, 1995 (Punjab Act No. 11. of 1995) the Punjab Urban and Development Authority hereby makes the following regulations, namely:-

1. Short title and commencement.- (1) These regulations may be called the Punjab Urban Planning and development Authority (Committees and Conduct of Business), regulations, 1996.

(2) They shall come into force at once.

2. Definitions.- In these regulations, unless the context otherwise requires,-
 - (a) 'Act' means the Punjab Regional and Town Planning and Development Act, 1995.
 - (b) 'Authority' means the Punjab Urban Planning and Development Authority.
 - (c) 'Chairman' means the Chairman of the Authority.
 - (d) 'Chief Administrator. Means the Chief Administrator of the Authority.
 - (e) 'Section' means the section of the Act. And
 - (f) 'Vice Chairman' means the Vice Chairman of the Authority.

3. Time and place of meeting.- (1) The Authority shall meet for transaction of business atleast once in every three months at such date, time and place as may, from time to time, be fixed by the Chief Administrator with the approval of the Chairman.

(2) The meetings of the Authority shall ordinarily be held by the headquarters of the Authority.

4. Power to adjourn meetings:- The Presiding Officer may, if he thinks it necessary or expedient and shall, if so directed by majority of the members present, adjourn the meeting of the Authority but no business shall be transacted at the adjourned meeting other than the business left unfinished at the meeting which had been adjourned.

5. Notice for meeting:- (1) At least seven days notice in writing of a meeting of the Authority shall be given to each member and copy of the agenda for the meeting and a brief note, if

any, on each item of the agenda shall be sent to the members either with the notice or as soon thereafter as possible, but atleast three days before the meeting :

Provided that an emergent meeting of the Authority may be called at a shorter notice.

6. Matters to be decided by the Authority:- The Authority shall consider and decide:-
- (a) All matters required to be considered by the Authority under any provisions of the Act and the rules and regulations made thereunder or under any other law for the time being in force or under any direction of the state Government.
 - (b) Any other matter specially required by the Chairman to be laid before the Authority in view of its importance.
7. Record of Minutes:- (1) The minutes of meeting of the Authority shall be recorded in writing in a book maintained for the purpose which shall be retained in the custody of an officer of the Authority nominated by the Chief Administrator, and shall be signed by the presiding officer and the Chief Administrator and thereafter shall be circulated by the Chief Administrator as soon as possible after the meeting for the information of the members and shall be placed before the next meeting of the Authority for information.
8. Appointment of committees:- For the purpose of securing efficient discharge of its functions, particularly fir the purpose of ensuring of the efficient maintenance of public amenities and execution of development works and project, there shall be following committees of the Authority, namely:-

(1) Finance & Accounts Committee

- (i) The Finance & Accounts Committee shall consist of:-

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| 1/ | Minister incharge Housing & Urban Development Punjab | -Chairman |
| 2/ | Deputy Minister Housing & Urban Development Punjab | -Member |
| 3/ | Secretary to Govt. of Punjab
Deptt. Of Housing & Urban Development | -Member |
| 4/ | Secretary to Govt. Punjab
department of Finance | -Member |
| 5/ | Chief Administrator, Punjab Urban | |

Planning and development Authority

-Member/
Convenor

- (ii) The Finance and Accounts Committee shall discharge the following functions, namely:
- (a) Scrutiny of budget proposals and statements of accounts including balance sheet and to make recommendations thereupon before the same are presented to the Authority for approval.
 - (b) Determining prices/ policies for disposal of land/plots/houses.
 - (c) Allotment of land to various institutions which may be specifically indicated in accordance with the policy decision of PUDA.
 - (d) Discharge any other functions which authority may specifically assign.

(2) Planning & Design Committee

The Planning and Design Committee shall consist of:-

- 1. Secretary to Govt. Punjab
Housing & Urban Dev. Department -Chairman
- 2. Secretary to Govt. Punjab
Deptt. of Local Govt. -Member
- 3. Chief Administrator, PUDA -Member/
Convenor
- 4. Chief Town Planner, Punjab -Member
- 5. Chief Architect, Punjab -Special
INVITES

(ii) Planning & Design Committee shall discharge the following functions, namely:-

- a/ Scrutinize proposals for declaring planning areas and preparations of the Regional Plans, Master Plans and Town Development Schemes under the Act and the rules and regulations made there under to be recommended to the PUDA, Board for necessary approval.
- b/ Scrutiny of layout plans for Sector and sub-Sector.
- c/ Discharge any other functions which Authority may specifically assign.

(3) Project Approval Committee

The Project Approval Committee shall consist of:-

- 1. Minister incharge Housing & urban

	Development Punjab	-Chairman
2.	Deputy Minister Housing & Urban Development Department Punjab	-Member
3.	Secretary to Govt. Punjab Deptt. of Housing & Urban Dev.	-Member
4.	Secretary to Govt. Punjab Deptt. of Environment	-Member
5.	Secretary to Govt. Punjab Deptt. of Industries	-Member
6.	Chief Administrator, PUDA	-Member/ Convenor

(ii) The project approval Committee shall discharge the following functions, namely:-

- a/ To approve the selection of Urban Estate, development of areas and new townships.
- b/ To approve housing projects and other projects for development of land in Urban Estate, development of areas and new townships and other Urban Development Programmes.
- c/ Selection of Public/ Private sector collaborators.
- d/ Discharge any other functions which the Authority may specially assign to it time to time.